



## Board of Directors – Meeting Minutes

Monday, December 18, 2023, at 6 PM PT.

1. Call to order at 6:02 PM PT. Roll call: Wayne Mercer (Chair), Eric Vanderkruk (Vice-Chair), Ken Matthews (Treasurer), Amanda L'Heureux (Secretary), Phil Rankin, Ken McClelland, Dave Wharton, Kim Reeves, Ciel Sander (past Chair, ex-officio). Guest: Ximena Diaz Lopez (OR Fund update). Absent: Rod Clapton, Louise Pedersen (Staff, ex-officio), Byron Spinks.
2. Approval of agenda - Motion to approve agenda made by Phil Rankin and Seconded by Dave Wharton. Carried.
3. Approval of the November 20, 2023 meeting minutes.
  - a. Approval, errors, omissions
  - b. Motion to approve minutes was made by Phil Rankin and seconded by Eric Vanderkruk. Carried.
  - c. Action items and business arising from the minutes - leave for Louise Pedersen return.
4. Reports
  - a. Chair (WM) - nothing to report
  - b. Executive Director (LP) - not in attendance but had provided a written report in advance.
  - c. Treasurer (KM): heads up on the financial report. LP received information from the Ministry of Environment that they may be unable to provide the amount of funding as expected
  - d. Reconciliation Committee (RC) - not in attendance.
  - e. Policy Committee (EV)
    - i. Motion to approve the Conflict of interest policy made by Eric Vanderkruk and Seconded by Phil Rankin. Discussion - use director and not pronouns. EV to make adjustments. Carried.
    - ii. Motion to approve the Consent agenda made by Eric Vanderkruk and Seconded by Amanda L'Heureux. Discussion - items can be removed from the consent agenda. Try for 6 months. Carried
5. Rail Trail Committee (KR) - nothing to report
6. Fund Investment Committee (KM) - meeting every 2 weeks, quote from George and Bell for a smaller contract. Meeting date (morning) January 15, 2023. Draft proposal for the initial report.
  - a. Motion to have George and Bell do background work for \$4000.00 made by Ken

Matthews and Seconded by Eric Vanderkruk. Discussion - excellent to have a 3rd party involved. How are G&B going to protect us if there is a loss? Carried.

7. Matters for board discussion and information.

- a. Outdoor Recreation Fund of BC: Update (XDL) - goal is to endorse grant program priorities, and provide guidance on grant program direction, 3 priorities 1) maintain, enhance and improve existing outdoor recreation infrastructure (60-80% of the grant, the rest distributed between the other two categories) 2) stewardship and education 3) expanding access (inclusive access). If the priorities are accepted, next steps are design application, selection process, establish grant advisory committee and design reporting requirements.
  - i. Motion to accept the proposal as presented made by Eric Vanderkruk and Seconded by Phil Rankin. Carried.
- b. Policies for review and approval (EV): Conflict of interest policy and Consent agenda rationale - See 4.e. for motions.
- c. Fund Investment Committee (KM): Draft terms of reference for review and approval.
  - i. Motion to approve Draft terms of reference made by Ken Matthews and Seconded by Ciel Sander. Carried.
- d. Draft BC Biodiversity and Ecosystem Health Framework (CS/DW): Feedback and support for the draft framework.
- e. Membership applications for review and approval: Elevation Outdoors Experiential Programs Association
  - i. Motion to approve membership application made by Phil Rankin and Seconded by Kim Reeves. Carried.
- f. Establishment of next Board meeting - January 15, 2024, at 6 pm PT
- g. Adjournment
  - i. Motion to adjourn made by Kim Reeves at 7:17 pm PT