

Board of Directors – Meeting Minutes

Monday, November 20, 2023, at 6 PM PT.

Call to Order - Monday, November 20, 2023, at 6:02 PM PT.

1. Roll call: Wayne Mercer (Chair), Eric Vanderkruk (Vice-Chair), Ken Matthews (Treasurer), Phil Rankin, Amanda L'Heureux (Secretary), Rod Clapton, Ken McClelland, Kim Reeves, and Louise Pedersen (Staff, ex-officio). Guest: Ximena Diaz Lopez (OR Fund update). Absent: Dave Wharton, Ciel Sander (past Chair, ex-officio), Byron Spinks
2. Approval of agenda. Motion to Approve agenda by Kim Reeves. Seconded by Rod Clapton. Carried.
3. Approval of the October 16, 2023 meeting minutes. Motion to Approve meeting minutes by Rod Clapton. Seconded by Ken Mathews. Carried.
 - a. Approval, errors, omissions
 - b. Action items and business arising from the minutes
 - i. LP email members survey to board members for feedback
 - ii. LP to talk to John and get back to the board ???
 - iii. Policy/Guidance about what ORC should get involved in
 - iv. Business cards and logoed gear for board members (DW/KR)
 - v. DW to have further involvement in Watershed management initiative
4. Reports
 - a. Chair (WM)
 - b. Executive Director (LP) - would like a separate meeting to review the strategic planning/priorities, progress made, and direction we are heading. Meeting in January just for goal #1 and fundraising. Members survey closing and board to hear the highlights next meeting.
 - c. Treasurer (KM)
 - d. Reconciliation Committee (RC) - tool kit/primer to help others open the doors; document needs to be made simpler. Had a meeting on Nov 14; the main objective of the document is to be able to open communication and be the main part of reconciliation in the future.
 - e. Policy Committee (EV) - see 5b
 - f. Rail Trail Committee (KR)
 - g. Fund Investment Committee (KM) - new committee, meeting every 2 weeks to complete by the deadline. going to review terms of reference and bring them to the board at the next meeting. Is ORC going to manage the fund or hand it off? Hire a private investment strategist? The committee is open to taking professional advice. Ken Matthews would like to bring a contract to the board via email from the George and Bell proposal.

5. Matters for board discussion and information.
 - a. Outdoor Recreation Fund of BC: Update (XDL) - purpose statement proposal, “The Outdoor Recreation Fund of BC supports grants for community-based initiatives that create and shape meaningful outdoor recreational and nature-based experiences for British Columbians.”
Motion to accept the purpose statement as presented by Kim Reeves, Seconded by Rod Clapton, Carried.
 - b. Code of Conduct and Terms of Reference: Policies for review and approval (EV)-
Motion to approve Code of Conduct made by Eric Vanderkruk. Seconded by Phil Rankin. Carried
Motion to approve Terms of Reference made by Eric Vanderkruk. Seconded by Phil Rankin. Carried
 - c. Roundtable with Parliament Secretary Singh: ORCBC’s provincial member organizations are invited to a roundtable discussion (LP). Discussion of key ORCBC priorities.
 - d. Letter from Province of BC re Provincial Trails Advisory Body: Information and discussion (LP) what would the role look like?
 - e. Biofuel proposal in South Surrey next to Peace Arch Park & the Little Campbell River (see more info from Rod [here](#)): Discussion (RC) - Motion for ORCBC to file a letter of concern by Rod Clapton. Seconded by Phil Rankin. Defeated. - The issue is not connected to “outdoor recreation”; refer the issue to BC Nature. LP will share the contact info for BC Nature with RC.
6. Membership applications for review and approval:
 - a. Knucklehead Winter Recreation Association Motion to Approve membership application by Ken McClelland. Seconded by Kim Reeves. Carried.
 - b. Sun Peaks Recreational Trail Association Motion to Approve membership application by Ken McClelland. Seconded by Kim Reeves. Carried.
7. Establishment of next Board meeting - December 18, 2023, at 6 pm PT
8. Motion to Adjourn by Rod Clapton - Adjournment at 9:02 pm PT

Action items:

- 3b(iv) Rod to give Louise info on vests/etc supplier for branded gear
- Louise to look into business cards, cost.
- Special January meeting for LP for a review of the strategic planning/priorities, progress made, direction we are heading.
- Kim is requesting the 2 page document from Rod be sent out to the group again.
- 4g. Ken Matthews would like to bring a contract to the board via email from the George and Bell proposal.
- 5e. LP to share BC Nature contact with RC